

WELWYN HATFIELD BOROUGH COUNCIL
CABINET – 3RD OCTOBER 2017
REPORT OF THE EXECUTIVE DIRECTOR (RESOURCES, ENVIRONMENT AND
CULTURAL SERVICES)

HATFIELD SWIM CENTRE CHANGING ROOM REFURBISHMENT

1 Executive Summary

- 1.1 To continue investment in its Leisure facilities, the Council in conjunction with Finesse Leisure Partnership (Finesse) placed an advert seeking tenders for the refurbishment of the Male and Female shower/toilet and improvements to the Changing Village areas at Hatfield Swim Centre.

2 Recommendation(s)

- 2.1 That delegated authority is given to the Executive Director (Resources, Environment and Cultural Services), in consultation with the Executive Member for Policy and Culture to award the contract for the Swim Centre Changing Refurbishment, subject to the value of the contract not exceeding £150,000.00

3 Explanation

- 3.1 To maintain the swim centre asset, the project to refurbish the Hatfield Swim Centre changing room has been included in the Capital Programme. £110,000 has been committed by the Council and £40,000 by Finesse.
- 3.2 An advert inviting tenders was placed and 11 bids have been received and are in the process of being evaluated.
- 3.3 To maximise the budget available, bids will be assessed 100% on quality, on the proviso that the total bid is no greater than £150,000.00
- 3.4 The minimum works include:
- Retiling of all floors and walls throughout the Male and Female shower/toilet areas (all to be laid with adequate falls to prevent pooling water)
 - The fitting of a new modern ceiling throughout the Male and Female shower/toilet area (suitably moisture resistant), including adapting existing ventilation grills and emergency lighting units to fit.
 - All shower units, toilets, urinals, sinks and cubicles to be removed and replaced with modern alternatives commercial grade alternatives that are suitable in a building of this type (in existing locations)

- Supply and installation of new drainage gully gills throughout the Male and Female shower/toilet areas.
- Improvements to and modernization of the flooring, lighting, fixtures and fittings and overall décor of the Changing Village to the maximum that can be achieved by the successful contractor within the allowed for budget.
- The successful contractor will need to consider within the scheme the desire to ensure the main changing village area remains open for use to the public as much as possible throughout the works.

3.5 The optimum time for the works to take place is in the run up to Christmas, with the completion before the peak period for leisure facilities which is in January. To achieve this timescale, the contract will need to be awarded in early October 2017.

Implications

4 Legal Implication(s)

4.1 Please see procurement implications

5 Financial Implication(s)

5.1 The maximum contract sum will be £150,000.00. This will be funded £110,000 by the council and £40,000.00 by Finesse

6 Risk Management Implications

6.1 The risks related to this proposal are:

As with any construction projects there are risks which need to be managed by the Contractor in conjunction with the Council

7 Security & Terrorism Implication(s)

7.1 Non directly associated with this recommendation

8 Procurement Implication(s)

8.1 The contract will be let in accordance with the Public Contracts Regulations 2015 and the councils Contract Procedure Rules

9 Climate Change Implication(s)

9.1 Part of the project will be the installation of low energy consuming bulbs and other more efficient equipment.

10 Link to Corporate Priorities

10.1 The subject of this report is linked to the Council's Corporate Priority to Maintain a safe and healthy community, and specifically to Provide for a wide variety of leisure covering arts, culture, fitness and sport.

11 Equality and Diversity

11.1 An Equality Impact Assessment (EIA) has/ has not been carried out in connection with the proposals that are set out in this report as there is no change to the service provided.

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